



# Castletown Primary School P&C Information Pack

Welcome to the Castletown school community. Our dedicated group of parents give their time and talents to organising fundraising events, running the canteen and uniform shop, and coordinating the Book fairs and Book club. You can join in today by liking our Facebook page!

## IMPORTANT INFORMATION

P&C Facebook Page: [fb.me/CastletownPC](https://www.facebook.com/CastletownPC)

Canteen Menu: <https://www.facebook.com/CastletownPC/menu/>

School Website: <https://www.castletownprimaryschool.wa.edu.au/page/169/P-&-C>

QuickCliq online ordering uniforms/lunch orders: <https://quickcliq.com.au/>

Canteen and Uniform Shop coordinator manager Kylie Krul can be contacted by email [CastletownCanteen@outlook.com](mailto:CastletownCanteen@outlook.com) or [uniformshop.cps@outlook.com](mailto:uniformshop.cps@outlook.com).

We also include information in the school newsletters, or we send home notes in your child's school bag. We look forward to working alongside you for the benefit of all our children.

Thank you,  
2026 Castletown Primary School P&C Team

# Canteen

Location: in the covered assembly area

Open: Monday, Tuesday, Thursday and Friday, 8am to 1pm

Break times are: Recess at 10:50am and Lunch at 1:15pm

At recess, Year 1 to Year 6 students have the opportunity to visit the canteen and purchase recess items.

## Lunch Orders

We encourage everyone to use our online canteen ordering system through

<https://quickcliq.com.au/>.

You can order up to 4 weeks in advance, using PayPal, credit card or direct debit transfer. No more finding coins!

Alternatively: Write name, order and amount, classroom in a paper bag or envelope with correct money inside. Add 5c to the order if you are using an envelope and not paper bag.

Two students from each class (or a K/PP staff member) will collect the class lunch orders just before lunch. The lunches will be taken back to class and handed out to the students who have ordered. Once the students can play, Year 1 to Year 6 students can come to the canteen and purchase over the counter items.

## Volunteers

We always welcome volunteers on our canteen days. You receive a free cuppa if you stay until recess and a free lunch if you can volunteer until the end of school lunch break. We value you dropping in for an hour or two; a normal shift is 9:30am to 1pm. We can provide disposable gloves, and an apron. We also need you to tie your hair back, bring a cap to wear, and wear closed in shoes.

