

ROOM 7 – YEAR 3 CLASSROOM POLICY

February 2021

Dear Parents/Caregivers,

At Castletown Primary School, we inspire and educate all students to succeed in becoming productive and valued citizens. In order to provide the safe and positive classroom environment that is conducive to effective student learning and development, the managing student behaviour plan for the class will follow the School's format and will be personalised to suit individual students. All reasonable people realise the need for orderliness, behavioural limits and positive interactions with others and these principles, together with all aspects of the School's Virtues Program, will be promoted within the classroom.

Positive behaviours which are embraced in the Virtues Program, for example, excellent manners, exceptional diligence and outstanding attitude will receive recognition in class through the Positive Behaviour points system which operates throughout the School. Students exhibiting deliberate negative actions will be counselled and parents will be notified. Serious misbehaviours, for example physical aggression or actions that cause harm or damage will be referred to administration and to parents. Specialist teachers of Art, Music, Science, Physical Education and Indonesian communicate with classroom teachers continually thus ensuring an 'all-round' view of students' behaviours and progress is tracked.

A feature of Castletown Primary School is the pride with which students wear the school's uniform and represent the school. Good grooming and personal presentation are essential to help students be part of the team, feel their best and perform effectively. Personal hygiene and social habits during these times of pandemic control are stressed and insisted upon to ensure that individuals practise effective behaviours. In this Sun-Smart school, a wide-brimmed hat should be worn by each student at recess and lunchtimes, to Sport and PE sessions.

Presentation of students' work is expected to be of the highest order and that expectation should become internalized by continual positive peer, parent and school reinforcement. Week by week, each student's endeavours should combine with those of others to foster a spirit of healthy competition together with positive citizenship.

Homework is always present as practising of Literacy and Numeracy conventions and skills. Classwork in these areas is thus supplemented by continual practising of spelling, vocabulary, word building, nightly reading (RIBIT) and number combinations, basic and extended numeracy combinations. (The amount of time spent will vary from student to student and from home to home). Specific tasks, such as finishing off unfinished work will depend upon how much a student needs or wants to complete.

Grammar, punctuation and spelling are essential parts of the **English learning area** and will be reinforced through all learning areas. Cross-curricular application of all language conventions is essential for effective communication. Comprehension skills will be continually practised so as to develop literal, inferential, evaluative and judgemental levels. Figurative aspects of language that lend interest, depth and colour to levels of communication will be examined throughout the year.

In the **Numeracy learning area**, practising of the four basic operations – addition, subtraction, multiplication and division and the relationships of each will be targeted. The broad aim is to develop students' ability to think and work mathematically to solve problems. As the year progresses, fraction, decimal and percentage aspects will become more widely used. Artwork will be a vehicle for students to develop understanding pattern and 2D shape and begin to explore 3D shape.

Being prepared: To facilitate effective learning, students need to be present every day with their basic equipment. Please ensure that your child maintains an adequately stocked pencil case that

does not need to contain expensive stationery items that can become distractions and interrupt learning. The 'Crunch and Sip' program that helps ensure students' healthy eating and drinking habits slips seamlessly into the school day.

Notes and letters that require parental/caregiver permission should be promptly signed and returned to school. Part of a student developing responsibility involves their bringing notes/letters home and being responsible for the return. Similarly, students should take care of books borrowed from the school library, ensuring their safety and return to school by the due date. Any excursion/incursion cash monies that need processing at school should be enclosed in an envelope or 'snaplock' bag. (Some amounts can be sent by bank transfer).

Attendance Castletown's duty of care requires that student attendance is accurately monitored and recorded. The Class electronic roll is a legal document and student absences must be supported by parents' either written, emailed, texted, or telephoned confirmation to me or the School Office. Where possible, non-urgent student medical or dental appointments should preferably be attended outside of school hours.

This document serves to provide a broad outline of the structure of the learning and behavioural expectations. Specific points that you may wish to discuss can be raised at meetings with me. Appointments at school before 7.30 am or after 3.05 pm are usually suitable for me except on Wednesday Staff meeting afternoons.

Kindest regards

Adrian Moore

(Cert.Ed. London, B.Ed., M.Ed., Curtin WA, M.A.C.E.)