



# CASTLETOWN PRIMARY SCHOOL

*At Castletown Primary School, we inspire and educate all students to succeed in becoming productive and valued citizens.*

**Inspire - Educate - Succeed**



## Positive Behaviour Policy

### ➤ Rationale

At Castletown Primary School, we **inspire** & **educate** all students to **succeed** in becoming productive and valued citizens. We believe that just as students need explicit feedback on core learning areas like Literacy and Numeracy, they require the same feedback and support to develop positive behaviour.

Castletown Primary School expects high standards of behaviour from all in our school community. This document outlines the processes and practices we follow to support positive behaviour across our school.



# Castletown Primary School

A school guided by strong values



## ➤ Rights and Responsibilities

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### *Everyone has the right*

- to feel safe and happy at school
- to learn to the best of their ability
- to be treated with respect and dignity

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### *Everyone has the responsibility to*

- treat others with respect and kindness
- obey rules
- help make school a safe and happy place to be
- take care of all property
- work and allow others to work without being bothered

## ➤ We Believe

- Positive interpersonal relationships are a major influence on behaviour.
- A culture of care supports all individuals in the school community.
- Cultural receptiveness and responsiveness is key to creating learning communities of mutual respect and inclusion.
- A restorative approach leads to individuals taking responsibility for their behaviour.





# Our Expectations

- Be a Learner
- Be Respectful
- Be Responsible
- Be Resilient
- Be Friendly



SCHOOL WIDE POSITIVE BEHAVIOURS		CLASSROOM	PLAY AREAS	COMMUNITY
	<b>Be a Learner</b>	I use Attentive Listening I follow the classroom rules I use my manners and speak kindly	I learn from my mistakes I think about what I can do next time I admit if I have done something wrong	I participate in all school activities I try my best and persevere I am in charge of my choices
	<b>Be Respectful</b>	I look after my classroom equipment I keep my hands and feet to myself I am honest about my actions	I use all equipment safely I care for my school environment I return all equipment that I use	I treat others how I would like to be treated I represent my school in a positive manner I keep my hands and feet to myself
	<b>Be Resilient</b>	I have a go at all activities I try my best and don't give up I am in charge of my choices	I bounce back when things don't go my way I follow the rules of games I work with others to solve problems	I travel safely to and from school I make safe and healthy choices I follow the CPS expectations in the community
	<b>Be Friendly</b>	I share and take turns I help others I am a positive group member	I let people join in I speak positively to others I look after others	I greet others I welcome new students to the school I make visitors welcome
	<b>Be Responsible</b>	I listen to feedback I look for ways to improve my learning I make safe and healthy choices	I share space and take turns I speak to duty teachers when I need help I keep my hands and feet to myself	I think before I act I contribute to the community I set a good example for others

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# Whole School Approaches

## Consistency across the school

### ➤ Catch 'em being good!

The strongest influence on shaping the positive behaviour of our Castletown kids is to promote, reinforce and incentivise the behaviour we want to see.

### ➤ Behaviour Tracker



### ➤ Castle Points

We recognise and reinforce positive behaviour by awarding Castlepoints to students.

### ➤ The conversation is the point, not just giving a point.

We provide students with specific feedback on our target behaviours

We make it fun and engaging, to reinforce and incentivise the positive behaviour expectations.

- Classroom and School Stores, where students can redeem their Castlepoints for rewards and privileges.
- Whole School Reward Days, where students with Good Standing are eligible to participate.
- Faction Points
- Merit Certificates
- Assembly Mega Raffle
- Positive parent phone calls
- Aussie of the Month Award

What happens if I make positive behaviour choices?



What happens if I don't make positive behaviour choices?

In my classroom. In the playground. In specialist classes.

# Whole School Programs

## UR Strong

Castletown PS is a UR Strong school. URSTRONG provides teachers with kid-friendly concepts that help kids establish and maintain healthy relationships, manage conflict with kindness, and increase their overall resilience.

<https://urstrong.com/>

## PBIS Rewards

PBIS Rewards is a schoolwide management system that assists with positive behavioral interventions and supports. The multi-device platform makes it easy to continuously recognise students for meeting behaviour expectations from anywhere in the school, not just the classroom. The program is also used to refer, track and respond to problem behaviours. PBIS Rewards helps to foster accountability and fidelity in our positive behaviour approach.

<https://www.pbisrewards.com/>

## Virtues Program

The Virtues Project nurtures our children in the skills and qualities they need to be successful in school and in life. Although they are the oldest practices in the world, virtues are essential to the true goal of education – intelligence plus character.

<https://www.virtuesproject.com/education>

## Staff use of Mobile Phones & Devices



**A digital behaviour management tool in the classroom and playground**

### What it is

- Awarding a Castlepoint to a student
- Completing Attendance Rolls
- Submitting a Behaviour Referral
- Phoning Front Office for assistance

### What it's not

- Checking email or messages
- Making personal phone calls
- Checking social media

# INTERVENTIONS FOR MANAGING CHALLENGING BEHAVIOUR

## ➤ INDIVIDUAL BEHAVIOUR PLANS

Behaviour Management Plans are designed to support a student whose behaviour continues to pose a challenge and has become increasingly complex requiring a greater level of intervention and monitoring by the school. Typically, a behaviour management plan will be part of a much bigger plan of action to support the student's behaviour.

## ➤ WITHDRAWAL OF A STUDENT FROM CLASSES, BREAKS OR OTHER SCHOOL ACTIVITIES

Withdrawal is used for the purpose of providing an opportunity to:

- calm, in circumstances where the student has become unable to self-regulate;
- reflect on and learn from the incident, including engaging in restorative processes;
- evaluate prior behaviour support and negotiate and plan adjustments that may be required; and/or
- continue a learning activity in a less stimulating environment.

## ➤ DETENTION OF A STUDENT AFTER SCHOOL

A member of teaching staff may detain a student after school, for a time period approved by the principal, in response to a breach of school discipline. Detention, applied as close as possible to the day of the breach of discipline, allows the school to provide timely support to the student to assist the student to achieve desired behaviour and to help the student to catch up on any work missed as a result of the breach.

## ➤ SUSPENSION OF A STUDENT FROM ATTENDING SCHOOL

Suspension is used when the breach of school discipline causes significant disruption to the student, other students or staff, and is for the purpose of providing an opportunity:

- for the student, other students and staff to calm and recover;
- for all to reflect on and learn from the incident, including participating in restorative processes;
- for the school to evaluate existing behaviour support plans, meet with any internal or external stakeholders, seek advice on how better to support the student, and put in place any adjustments to plans, resources, staff or strategies that may be required; and/or
- for the parent to meet with the school to discuss how to improve coordination between school and home to help the student behave appropriately at school.

Notwithstanding the above, suspension is to be understood as a severe sanction, reserved for use in severe circumstances.

# Student Leadership

## Promoting our next generation of leaders

### Student Councillors

Student Leaders represent Castletown Primary School at public events, in the school, and at events with other schools. Councillors model positive behaviour around the school and support other students where needed.

### Faction Captains

Faction Captains lead their faction at sports events, support and lead the Castleteams program, and lead the junior and senior Whole School Sports sessions for their faction each Friday.

### Waste Watch Warriors

Our Waste Watch Warrior students are leaders within their class who help manage and promote sustainable practices within our school. Sustainability is a key focus at Castletown PS.

### Technology Leaders

Technology Leaders show an interest or aptitude for working with technology and support the operation and maintenance of ICT equipment across the school. They are taught a range of skills on technology use and equipment.

### Friendship Ninjas

Friendship Ninjas help other students remember and apply the steps of Friendology (URSTRONG program) during recess and lunch. Students can ask the Friendship experts how to resolve 'Friendship Fires' or find help when someone is being 'mean-on-purpose'. They model the whole school behaviour expectations within the school.





# Bullying, Violence & Harassment Prevention

All members of our school community are committed to ensuring a safe and supportive environment where all members have the right to be respected and have a responsibility to respect each other. This is underpinned by our key behaviour expectations - BE RESPECTFUL and BE FRIENDLY.

## STANDING UP FOR YOURSELF

Sometimes students will encounter challenging social situations and we actively teach our students how to respond to these through the UR Strong program.

## BULLYING

**Verbal bullying:** The repeated use of words to hurt or humiliate another individual or group. Verbal bullying includes using put-downs, name-calling, insulting someone about the way they look or behave, spreading rumours, and homophobic, racist or sexist comments.

**Social/relational bullying:** Involves repeatedly ostracising others by ignoring someone or keeping them out of conversations, convincing others to dislike or exclude an individual or group, spreading rumours, and sharing information or images that will have a harmful effect on the other person.

**Physical bullying:** Includes violent actions towards another person that involves hitting, pinching, biting, pushing, pulling, shoving, damaging or stealing someone's belongings, and unwanted touching.

**Cyberbullying:** Involves the use of technology to bully a person or group with the intent to hurt them socially, psychologically or even physically. Cyberbullying includes abusive texts and emails, hurtful messages, images or videos, imitating, excluding or humiliating others online, nasty online gossip and chat.

**Bystanders:** Bystanders are those who are aware of, or witnesses to, the bullying situation. A supportive bystander will use words and/or actions to support someone who is being bullied by intervening, getting teacher support or comforting them. All members of a school community need to know how to support those who are being bullied and how to discourage bullying behaviours.

## VIOLENT OR SELF HARMING BEHAVIOURS

Violence of any kind towards school community members is not tolerated. Violent actions will be considered a major behavior incident and an office referral made.

Castletown Primary School will follow the processes outlined in the School Response and Planning Guidelines for students with Suicidal Behaviour and Non-Suicidal Self-Injury (Appendix).

## WEAPONS

Under the Weapons Act 1999 "it is an offence to carry or possess a weapon; purchase, sell or supply a weapon; and/or manufacture a weapon" Students are not to be in possession of weapons on school grounds or at any school activity. Any student who is aware of a weapon on school grounds or at a school activity must bring this information to the attention of staff.





# Appendix 1 – Good Standing Policy



## CASTLETOWN PRIMARY SCHOOL

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### **Good Standing Policy**

Castletown Primary School's Good Standing Policy is underpinned by the WA State Government 'Let's Take a Stand Together' Action Plan and the CPS Promoting Positive Behaviour Policy and is in accordance with the Department of Education's Positive Student Behaviour Policy.

#### **GOOD STANDING**

Good standing is a status all Castletown Primary School students are granted at the beginning of every school year. It is the responsibility of each student to maintain their Good Standing. Students with Good Standing are eligible to participate in Castletown Primary School rewards and other school activities. Students who lose their Good Standing will lose the privilege to participate in events including:

- School excursions/incursions and special school activities
- Camp
- Sporting events (in school and at other locations) and other events representing the school
- Unrestricted access to playground at recess and lunch
- Discos
- Other special events

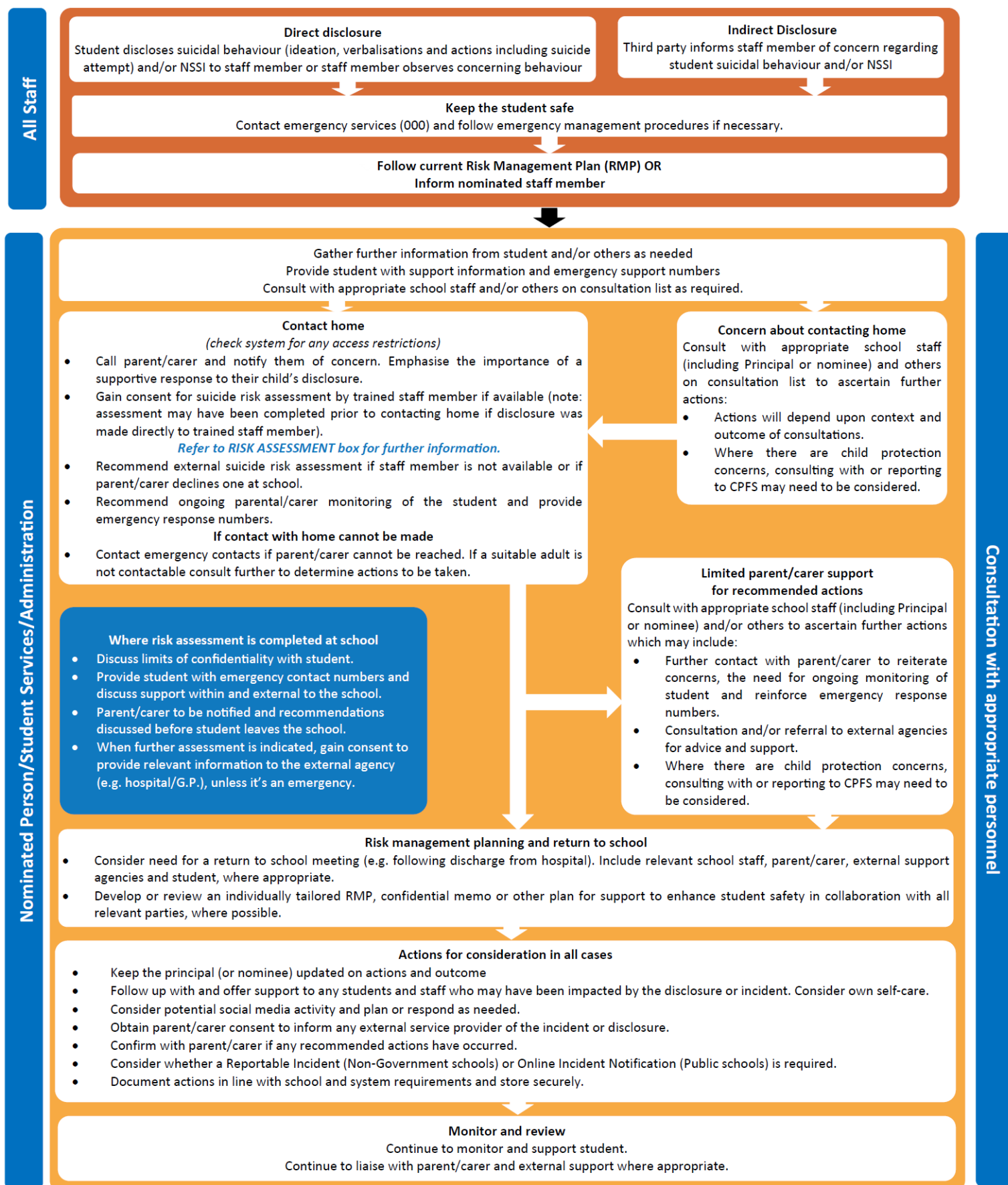
#### **REASONS FOR LOSS OF GOOD STANDING (determined in consultation with admin)**

- Suspension from school
- Maintaining Good Standing Contract / Individual Behaviour Plan processes
- Severe breaches of ICT and Internet User Agreement

#### **REGAINING GOOD STANDING**

Students need to demonstrate a specified number of *ON TRACK* behaviour days where they do not receive a Major Behaviour Referral. This period can be up to a maximum of 10 school days and will be determined on a case by case basis in consultation with admin.

# Appendix 2 - School response to student suicidal behaviour and non-suicidal self-injury



## Appendix 3 – Student Mobile Phone Policy



### CASTLETOWN PRIMARY SCHOOL

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#### Castletown Primary School STUDENT MOBILE PHONES IN SCHOOLS POLICY

##### Policy

The Department of Education does not permit student use of mobile phones in public schools unless for medical or teacher directed educational purpose.

It is important to note that it is not a requirement at Castletown Primary School for students to have a mobile phone at school.

Castletown Primary School recognises that an increasing number of parents/carers who for safety, security and/or emergency purposes wish to provide their children with mobile phones. This policy details the conditions under which mobile phones are permitted at Castletown Primary School

##### Conditions of Use

- The use of mobile phones for all students will be banned from the time they arrive at school to the conclusion of the school day. This includes before school and at break times. Students are not permitted to have mobile phones in their possession during the school day.
- Mobile phones must be switched off and handed to the classroom teacher before the commencement of the school day. Students can collect their mobile phone at the end of the school day. The classroom teacher will clearly identify and secure the student's mobile phone.

##### Exemptions and Communication

- Exemptions to this ban include where a student requires a mobile phone:
  - to monitor a health condition as part of a school approved documented health care plan; or
  - under the direct instruction of a teacher for educational purposes; or with permission of a teacher for a specified purpose.
- Smart watches must be in 'aeroplane mode' so phone calls and messages cannot be sent or received during the school day.
- While at Castletown Primary School students are the responsibility of the school. All communication between parents and students, during school hours, should occur via the school's administration.
- Castletown Primary School has duty of care for all students when they are attending the school. In emergencies, where students need to get in contact with parents/carers, students are to notify the appropriate school staff. If parents/carers need to contact their children, they are asked to contact the school directly.

## Breaches of this Policy

- Breaches of this policy will be managed in accordance with the *School Behaviour Management Policy and Procedures*.
- Students who do not comply with this policy will have their mobile phone confiscated and held at the administration office. The parent/carer will be informed and requested to collect the mobile phone at their earliest convenience.
- In the case of repeated inappropriate mobile phone use by a student, the principal may request the withdrawing of the mobile phone from the school for a determined period or permanently.
- Further disciplinary action, in accordance with Castletown Primary School student behaviour policy and procedures may be a result of repeated breaches and or depending on the circumstances of the breach.

### **Further Guidance**

*For the purposes of this policy, 'mobile phones' includes smart watches and associated listening accessories, such as, but not limited to, headphones and ear buds.*



